

**Coulter Primary School Parent Council**  
**Meeting Minutes**  
**Thursday 1<sup>st</sup> February 2018**  
**7pm at Coulter Primary School**

|          |                                 |            |                                     |
|----------|---------------------------------|------------|-------------------------------------|
| Present: | Colin Urquhart (Minutes)        | Apologies: | Ann Piggot (Local Community member) |
|          | Jill Kennedy (Head Teacher)     |            | Clare Urquhart                      |
|          | Richard Mellanby (Treasurer)    |            | Dawn Adamson                        |
|          | Colin Cuthbertson (Chairman)    |            | Lynn Murphy                         |
|          | Ailie Law                       |            | Carolyn Morton                      |
|          | Brian Thomas                    |            |                                     |
|          | Gill Howarth                    |            |                                     |
|          | Eric Holford (Local Councillor) |            |                                     |
|          | Alex Allison (Local Councillor) |            |                                     |

1. Colin C opened the meeting and thanked everyone for attending, the apologies were noted. A special welcome to Eric Holford and Alex Allison our Local Councillors.
2. Headteacher's Report:
  - a. Enrolment for August 2018; 5 new pupils (3 new families), taking the overall number to 32.
  - b. Chaplaincy team will again be Mike Fuchella from Biggar Kirk
  - c. Cost of the school day – Toolkit for Parent Councils – Closing the poverty gap.  
ACTION: To be discussed in more detail at next PC meeting
  - d. Transition – P6 & P7 visits to be rescheduled due to the recent snow.
  - e. 2<sup>nd</sup> March – Fairtrade Breakfast
  - f. 15<sup>th</sup> March – International School Meals day
  - g. Validated Self Evaluation will be on 12<sup>th</sup>/13<sup>th</sup> March with external assessors coming to the school
  - h. To help achieve the Sports Scotland Gold Award, Jill is looking Active schools/parent/community volunteers for lunch and after school clubs.
  - i. Funding wish list:

MDM for ipads 8 @ £15

Practical food technology lessons £50

P7 leaver poloshirts (£20 approx)

Total £190 – approved by committee

- j. Curriculum Open Evening with BBQ on 5<sup>th</sup> June 6-7pm
- k. Lamington Spring Fayre Saturday 24<sup>th</sup> March 10-12noon.

3. Treasurer's Report: After headteacher's funding request and Curriculum Open Evening BBQ, the PC should have approx. £400 in their account.

#### 4. Fundraising

The challenges of funding external school activities were discussed with the local Councillors and it was acknowledged that without Wind Farm grants, many of the activities would not be possible. Mr Allison mentioned the Rural Bus could be a possibility and the PC should review if this is offered during the next Transport tendering process.

#### 5. Coulter Village Hall Car Park

The potholes had not yet been fixed despite the intervention of Mr Allison. Post meeting note: Mr Allison has checked internally at SLC and confirmed the potholes will be addressed by end of March 2018.

#### 6. Zebra Crossing

The PC should write to Vance and Lee at SLC to request, ccing Eric and Alex

#### 7. Tree felling

Tree felling has stopped for the time being. When it re-starts the owners will be contacted again to confirm the exclusion times for lorries passing the school.

#### 8. School garden tidy

Tentatively scheduled for 17<sup>th</sup> March 2018. Jill to confirm

9. Biggar Gala Float

Ailie and Lynn to confirm plans for preparing the float. Colin to source trailer.

10. Date of next meeting

TBC