

**Minutes of the Coulter Primary School Parent Council AGM**  
**Thursday 2<sup>nd</sup> November 2017, 7pm at**  
**Coulter Primary School**

Present:	Colin Urquhart (Secretary)	Apologies:	Jill Kennedy (Head Teacher)
	Brian Thomas		Carolyn Morton
	Lynn Murphy		Ann Piggot (Local Community member)
	Ailie Law		Clare Urquhart
	Colin Cuthbertson (Chair)		Richard Mellanby (Treasurer)
			Gill Howarth
			Dawn Adamson

1. Colin C opened the meeting and thanked everyone for attending, the apologies were noted.
2. Treasurer's summary

It was confirmed that despite no fund raising in 2017; the PC had funds to cover expenditure until the end of the calendar year. There would be an opportunity to raise some funds via a raffle at the forthcoming Christmas Show in December.

3. Chair's report and Constitution review

The Chair thanked the committee for their efforts and highlighted the following key events in the past year:

Christmas Fayre

Garden clean up

Walking entry to the Biggar Gala parade

BBQ and Curriculum evening

There were no updates to the Constitution required, following review.

4. Appointment of council members/office bearers

Colin C, Colin U and Richard confirmed they are happy to stay in their roles of Chair, Secretary and Treasurer, respectively.

No other changes were made to the membership of the PC, although new members are always welcome.

5. Any other business

None

6. Date of next meeting

The next meeting will take place in January 2018 and exact dates will be confirmed with Jill Kennedy in the next few weeks. As the Constitution states the AGM takes place in September, a date will be confirmed before the end of 2017, for the AGM in September 2018.