

**Minutes of the Coulter Primary School Parent Council AGM**  
**Thursday 6<sup>th</sup> September 2018, 7pm at**  
**Coulter Primary School**

Present:	Colin Urquhart (Secretary)	Apologies:	Richard Mellanby (Treasurer)
	Jill Kennedy (Head Teacher)		Carolyn Morton
	Lynn Murphy		Ann Piggot (Local Community member)
	Ailie Law		Clare Urquhart
	Colin Cuthbertson (Chair)		Dawn Adamson
	Gill Howarth		Brian Thomas

1. Colin C opened the meeting and thanked everyone for attending, the apologies were noted.
2. Treasurer's summary

It was confirmed the accounts showed an approximate £450 balance after correcting for final Gala Day expenses and cheques written in error.

3. Chair's report and Constitution review

The Chair thanked the committee for their efforts and highlighted the following key events in the past year:

Garden clean up

Raffle fundraiser at Christmas Show

Biggar Gala parade – good turnout, winning entry and thanks especially to Ailie and Lynn

BBQ and Curriculum evening – less attendees than previous years but still an enjoyable evening

There were no updates to the Constitution required, following review.

4. Appointment of council members/office bearers

Council members confirmed they are happy to stay in their roles and are re-elected for another 2 years.

No other changes were made to the membership of the PC, although new members are always welcome.

5. Any other business

None

6. Date of next meeting

The next meeting will take place on Thursday 22<sup>nd</sup> November 2018 and then again on 21<sup>st</sup> February 2019. As the Constitution states the AGM takes place in September, a date will be confirmed for the AGM in September 2019 before the school year ends.